

BRIEFS CHECKLIST

Appeal Number: _____

☐ Pro Se IFP: 4 copies

☐ Other: Original + 6 copies (7 total)

FORMAT	Appellant	Appellee	Aple/X-Aplt Opening	Aplt/X-Aple Response	Reply	Amicus
Cover Colors	Blue	Red	Red	Red	Gray	Green
Securely Bound and No Exposed Metal						
Durable Covers						
Length	30/14,000/1,300	30/14,000/1,300	30/14,000/1,300	30/14,000/1,300	15/7,000/650	15/7,000/650
Pages Numbered						
Typeface (14 pt. proportional or 10.5/inch)						
Type Style (plain, roman)						
Double Spacing (except quotes, headings, footnotes)						
Margins (1 inch all 4 sides)						
CONTENTS Cover Page: Court Name/Case # Title of the Case Appealed From Title of Brief/Who Filed Attorney Information						
Certificate of Interested Persons				NO	NO	
Statement Regarding Oral Argument	Wants O/A?	Wants O/A?	Wants O/A?	NO	NO	NO
Table of Contents (w/page references)						
Table of Citations (w/page references)						
Statement re Adoption (option)						
Statement of Jurisdiction				NO	NO	NO
*Statement of the Issues				NO	NO	
Statement of the Case				NO	NO	NO
Summary of the Argument				NO	NO	
Argument/Citations of Auth.						
Conclusion				NO	NO	
Certificate of Compliance (if necessary)						
Certificate of Service						
Date checked and by Whom:						

*Page and type-volume limitations begin here and continue through Conclusion.

Rev.: 12/01